### NAME

## Address | Email | Phone

# **Career Objective**

Use this area to summarize your career goals and greatest skills.

#### **Education**

College/University

Major

Minors, Certificates, etc.

High School

**Expected Graduation:** GPA:

Expected Graduation:

GPA:

### **Work Experience**

Employer - Location

Job Title

- Summarize your job and responsibilities
- Use active language and try to quantify your accomplished
- Highlight your biggest accomplishments

**Employer - Location** 

Job Title

Date From - To

Date From - To

Date From - To

Date From - To

- Summarize your job and responsibilities
- Use active language and try to quantify your accomplished
- Highlight your biggest accomplishments

# **Activities & Leadership**

Activity/Organization

Leadership Position

- Summarize your job and responsibilities
- Use active language and try to quantify your accomplished
- Highlight your biggest accomplishments

Activity/Organization

Leadership Position

- Summarize your job and responsibilities
- Use active language and try to quantify your accomplished

Highlight your biggest accomplishments

Activity/Organization

Date From - To

Leadership Position

- Summarize your job and responsibilities
- Use active language and try to quantify your accomplished
- Highlight your biggest accomplishments